**August 25th, 2018**

Shohola Falls Trails End Property Owners Association, Inc. held a Board of Directors meeting in the Association Office on Saturday, August 25, 2018 at 9:00a.m.

**ROLL CALL**

**ROLL CALL:**

**Officers Present**

President – Thomas Miller

Vice President – Jo-An Pollack

Secretary – GerryLynn Haak

Treasurer – Lori Ann Bush

**Members Present**

Iris Altreche

Patricia Carey

Vinny D’Eusanio Jr.
Robert Personette

Michele Murphy

**Members Absent**

Mark Christie

**Others Present**

Mike Cheblowski, Chief, Homeland Security

President Miller called the meeting to order. Called for a motion to approve the adjusted July 28, 2018 minutes.

**MOTION:** by Patricia Carey to accept the adjusted July 2018 minutes. **Second:** Lori Bush **Vote:** All in favor

**Property Owner Time –**

* Bob Fitzgerald Lot#3415 – Unaware a recycle bin was located by the front gate.
	+ Will put sign indicating where the recycling is
* Dana Carpenter Lot#3819 – Contractors speeding on Aztec Drive and Hopi Lane.
	+ When speeding is occurring call security - Citations will be issued.
	+ Trails End does reserve the right to ban contractors for violating the rules
* Joan Mullen Lot# 4048 – has noticed more speeding this year than previous years.
	+ Speed bumps have been added to problems areas
	+ *Discussion Held*
* Catherine Donohoe Lot# 3909 – When traveling down Route 6 from Milford can a turning lane be added to make accessing Trails End safer?
	+ Special permits would need to be obtained from the state of Pennsylvania to make a change like that
* Claire Collins Lot# 3624 – Can more lighting be added at the entrance?
	+ More lighting has been mentioned previously and is something that is being looked into
* Paul Nicastro Lot# 3813 - Tree blocks street light by handi-cap parking by the playground?
	+ Will look into trimming the tree

**Property Manager & Office Manager Report**GerryLynn Haak –

* Everyone has copies of the water usage over the last month. Currently we are averaging just under 163,000 gallons a day
* This is a decrease from this time last year
* The emergency exit has been redone to make it more accessible
* The Pike County tax sale will be held September 19, 2018 at 10am in the Milford Borough Building
* 38 Trails End Lots are up for tax sale
* School Real Estate tax bills have been received and paid for all Trails End POA and Land Co properties.

**Security**

Mike Cheblowski, Chief, Homeland Security –

* Year to date in 2017 - 83 citations were written
* Year to date 2018 we are over 100
* 12 citations were issued in the month of August
* 5 stop work orders
* 9 medical/ fire calls
* 7 investigations
* Year to date we have had 26,566 entries at the gate

Thomas Miller – Read the suggestions collected in the suggestion boxes.

* Why are there empty vending machines
	+ Will remove them
* Lower swings at the play ground
	+ Swings do not need to be lowered. Mulch has to be re-spread.
* Add fireplace to clubhouse
* Move smoking areas away from pool gates
	+ Will be moved immediately

**Treasurer’s Report**Lori Ann Bush, Treasurer –

* As of August 21st 140% of prior dues have been collected and 95% of 2018 dues have been collected
* Budget Meeting will be held in the office tomorrow at 10am
* All are welcome to sign up
* Bill Owens office completed the second quarter audit for the office
* No issues were found.

**MOTION:** by Gerrylynn Haakto pay the bills. **Second:** Patricia Carey **VOTE:** All in favor

**Rules Enforcement Committee**

Bob Personette –

* 25 Property Owners have met with the Rules Enforcement Committee so far this year
* 7 more are scheduled for next month
* Septembers meeting will most likely be the last one for the year

**Concession/Bar**

Jo-Ann Pollack & GerryLynn Haak –

* As of August 22, 2018 Concession income was $69,614 with expenses totaling approximately $58,000 leaving a profit of almost $12,000
* These figures are approximate
* As of August 22, 2018 the bar income was $22,534 with expenses totaling approximately $12,000 -leaving a profit of over $10,000
* Both concession and bar are right in line with 2017’s numbers
* The Dept. of Agriculture came in for a surprise inspection of the concession
* There were three minor violations which were rectified
* Need a motion to renew the liquor license for the 2019 season

**MOTION:** by Michele Murphy to renew the liquor license for 2019 **Second:** Lori Ann Bush **Vote:** All in favor

* Hired a part time cleaner to help around the clubhouse at night on the weekends thru the rest of the summer

**Sewer**

Bob Personette –

* Sewer plant building is still in the works
* Financing is also in the works

Roy Villafane Lot# 941 - Why has a boil water advisory been in effect all summer in the area of Walnut Street?

* Many areas have been under a boil water advisory throughout the summer
* Whenever work is done which requires the wells to be shut down a boil water advisory must be put in place per the Department of Environmental Protection.
	+ *Discussion Held*

**Maintenance**

Thomas Miller –

* Staff has been very busy
* Many complaints regarding flooding and water run off issues
* Maintenance has been working their way through the community to fix what they can
* There isn’t much Trails End can do to prevent flooding when we have had the amount of rain we have had this year.

**Land Use**

Iris Altreche –

* 1st Letters – 1

2nd Letters – 0

Hold – 0

Complied – 4

Fined – 0

**By-Laws –**

Patricia Carey & Lori-Ann Bush –

* Meeting held last week
* Made progress
* Will continue the work next month

**Contracts –**

Vincent D’Eusanio Jr. –

* Homeland Security’s contract will expire the end of the year
* Will receive upcoming proposal by next month
* Keeping in touch with the Election Company True Ballot

**Recreation/Entertainment**
Michele Murphy & GerryLynn Haak –

* Chinese Auction went well
* Nice prizes and best turn out in years
* Comedy Dinner tonight is sold out
* Coming up is the Labor Day Carnival – Fun rides, a dunk tank and also bringing back the Chili Cook-off
* DJ Friday night, Elvis Saturday night and First Round Band Sunday night
* Bar will be open all weekend
* Looking into switching Adult nights so Labor Day weekend next year is all family nights
	+ *Discussion Held*
* Also looking into starting adult nights earlier

**Old Business –**

* Water usage already discussed
* Started the savings account for the new clubhouse
* Will continue to put money into it every year
* Plans are to start building a new clubhouse in 10 years

**New Business –**

* Adding a bath house to the sports complex
* Due to the additions and functions at the Sports Complex adding a bath house would be beneficial

Thomas Miller – Due to work conflicts Mark Christie has resigned from the Trails End Board of Directors. His resignation has been accepted and the board thanks him for his service.

Executive Session – Regular Session opened

**MOTION:** by GerryLyn Haak to change dates for the Annual Meeting and Annual Budget meeting to directly after the September and October Board meeting respectively **Second:** Lori Ann Bush **Absent:** Robert Personette **Vote:** All in favor

**MOTION:** by GerryLynn Haak to remove signer from the swim team bank account **Second:** Patricia Carey

**Absent:** Robert Personette **Vote:** All in Favor

**MOTION:** by Lori Ann Bush to close the meeting **Second:** Patricia Carey **VOTE:**  All in favor

Respectfully submitted,

Kelly Spinning