

March 19, 2022

Shohola Falls Trails End Property Owner's Association, Inc. held a Board of Directors meeting in the Administration Office Board Room on Saturday, March 19, 2022 at 9:00 A.M.

ROLL CALL

Officers Present:

President – Jo-Ann Pollack
Vice President – Kevin Dille
Treasurer – Thomas Miller
Secretary – GerryLynn Haak

Members Present:

Patricia Carey
Vinny D' Eusanio Jr.
Michele Murphy
Lori-Ann Kinney-Bush
Robert Personette

Members Excused

Iris Altreche

Others Present

Mike Cheblowski, Chief Homeland Security
Richard Henry, Attorney
Nancy Richards, POA Office

Others Excused

Sherry Ranaudo, Office Manager

President Pollack called the meeting to order at 9:08 A.M.

MOTION: By Lori-Ann Kinney-Bush to accept the minutes from the February Board of Directors Meeting. **SECOND:** Kevin Dille. **VOTE:** All others in favor. **ABSTAINED:** Robert Personette

Property Owner Time

- Nothing addressed at this time

President's Report

Jo-Ann Pollack, President

- 39 Light Violation Letters currently being sent out
- 6 Land Use first time violations letters sent out already
- 7 Land Use violations second letters sent out

- Updated Election Forms packets for 2022 Election
- Received 1 petition already and sent another one out
- Updated new pricing for stone deliveries due to increase from D&S
- Office Manager met with Topp Software and went over our current copier contract. Recommendation from Office Manager is to keep the one we have until the lease runs out in 2024. In 2023 we can revisit this again.
- There is another meeting set up with Topp IT to correctly identify the 6 managed workstations along with the 8 Microsoft Exchange Online Plans.

Security Report

Chief - Michael Chlebowski, Homeland Security

- No incidents or medical emergencies
- The radar guns are being recalibrated
- Currently working with the office staff on the perm counts
- There are 39 lighting violations
 - Letters are being sent out to property owners from the administration office
- The defibrators are being looked at

Legal Report

Richard Henry, Attorney

- Nothing addressed at this time

Treasurer's Report

Thomas Miller, Treasurer

- Short term savings accounts are being diversified for protection
- Trails End is in financially good standing
- The purchase of a passenger van is still being looked into

MOTION: By GerryLynn Haak to approve the payment of bills. **SECOND:** Michele Murphy.
VOTE: All in favor.

Break for Executive Session

COMMITTEE REPORTS

Rules Enforcement

Kevin Dille & Robert Personette

- First meeting will take place in May

Concession/ Bar

GerryLynn Haak & Michele Murphy

- Applications for the bar/ kitchen are now being accepted
- Hiring a cook is being looked into

Recreation

GerryLynn Haak & Patricia Carey

- Casino trips are booked, along with the buses, for July 11th and August 15th
- The bus was booked for the Train Concert at Bethel Woods for July 8th
- The bus was booked for Dorney Park for August 1st
- Bingo will take place on Thursday nights during the in-season (starting after July 4th)
- Pocket Book Bingo will take place on August 7th

Entertainment

Michele Murphy

- DJs for the upcoming season are booked for all Friday nights
- Bands are to be announced
 - There are three Saturdays in which bands still need to be booked

Sewer

Robert Personette

- The new sewer plant UV light rack was not installed this winter as planned (when plant is at lowest flow)
- The new plan is to install the new UV light rack next winter
- UV light bulbs will need to be replaced, waiting for quote
- Head of maintenance to be contact to confirm what is in stock

Maintenance

Jo-Ann Pollack & Thomas Miller

- Kitchen done
- Floor in the concession area was redone
- Tables and chairs were set up in the concession area
- Bar just about complete
- Roof repair (ceiling above concession) on hold until warmer weather
- Water situation getting better

Land-Use

Vinny D'Eusano Jr. & Lori-Ann Kinney-Bush

- All property owners must contact the office within 30 days of receiving the letter

By-Laws

Patricia Carey, Vinny D'Eusano, & Lori-Ann Kinney-Bush

- The By-Laws meeting was cancelled due to snow, will be reschedule

Contracts

Kevin Dille & Lori-Ann Kinney-Bush

- All necessary contracts have been renewed
- The electrical contract is locked in for three years at a signed rate of 0.0784%
 - Trails End is saving 0.01599% in electricity costs

Old Business

- Nothing addressed at this time

New Business

- GerryLynn Haak will take a liquor license class for the bar
- The clubhouse needs a new speaker
- The staffing schedule for the Swim Team is being worked on
- 'Meet the Candidates' will take place on July 24th

The next BOD meeting will be April 23, 2022 at 9:00 A.M. in the Board Room.

MOTION: By GerryLynn Haak to close meeting. **SECOND:** Michele Murphy.

VOTE: All in favor

Meeting Adjourned 1:30 P.M.

Respectfully submitted,

Nancy Richards

Trails End POA Office